



## **JOB DESCRIPTION – Second Officer (2/O)**

### **1. Reporting and Backup Arrangements**

1. The second Officer reports to the Master and to the Chief Officer.
2. The Master will approve a suitable backup arrangement for periods of absence.

### **2. Responsibilities**

1. Standing navigational and port watches as instructed by the Master or Chief Officer and implementing their orders.
2. Acting as the GMDSS /Radio and Navigational Officer.
3. Assisting Medical Officer or Safety Officer as assigned by the Master.
4. Up-keeping of the deck logbooks, calibration and any other relevant records as instructed by the Master or Chief Officer.
5. Assisting the Chief Officer in the implementation of the cargo and ballast operation plans.
6. Reporting any malfunctions, deviations from procedures or situations where in doubt of the correct action to be taken to the Master or Chief Officer as applicable.

#### **For Environmental Management System (EMS) responsibilities:**

7. Demonstrating commitment to HSEQ excellence.
8. Actively participating in the implementation of the Planning Actions related to Deck Department's activities.
9. Observing all applicable pollution prevention regulations.

### **3. Job Entry Requirements**

1. Certified qualifications:
  - a. Officer in Charge of a Navigational Watch Certificate of Competency and all additional documentation and certification required by IMO STCW, Flag State and company for the type, size and trade of the vessel
2. Special pre-entry competency requirements:
  - a. References and experience accepted by the Technical Superintendent as sufficient for the assignment considering the vessel's type, trade and size
  - b. Good command of the English language